



## Guide to Your New Sanitation Bill

Beginning in December 2012, Greenwood Sanitation began billing for Sanitation and Trash services. Continue paying your water bill to your current water utility provider. As a convenience, **Automatic Bank Draft** is available (Click for details.)

How to Read Your  
Greenwood Sanitation  
Statement

1. Your NEW Greenwood Sanitation Account Number.
2. Mailing address of your bill.
3. Service address.
4. When your payment is due.
5. Meter reading dates.
6. Number of days between meter readings.
7. Number of units used by this meter.
8. How usage was calculated. Meters are billed as Actual, Estimated or Adjusted.
9. Contact numbers for Greenwood Sanitation & Trash customer care.
10. Monthly customer care message on various topics including water savings tips, conservation and payment options.
11. Please return this part of your bill with your payment. Having this stub helps us process your payment more quickly and accurately.
12. Balance forward from the last bill. Numbers in ( ) indicate a credit.
13. Trash, recycling and leaf & limb fee.
14. Base Sanitation Rate.
15. Sanitation Usage Rate, based on current usage.
16. Total Amount due for this bill. Numbers in ( ) indicate a credit.
17. Payment Information. Who and where to send the bill.



## GREENWOOD SANITATION

## STATEMENT

<b>1</b> → Account Number - 123456 Adam Green	<b>Account Activity</b>
<b>2</b> → 123 Main Street Greenwood IN 46143	<b>PREVIOUS ACTIVITY</b>
<b>3</b> → 123 MAIN STREET	12/12/2012 Prior Balance \$ 54.45
<b>4</b> → Statement Date 12/12/2012 Payment Due Date 1/11/2012	Payment - Thank you! \$ (125.00)
<b>5</b> → Service Dates 11/6/2012 - 12/3/2012	Adjustment(s) \$ -
<b>6</b> → Days 30	<b>Balance Forward</b> \$ (70.55) ← <b>12</b>
<b>7</b> → Billed Usage 10 units	<b>NEW ACTIVITY</b>
<b>8</b> → Usage Type ACTUAL	Trash, Recycling, Leaf & Limb \$ 10.97 ← <b>13</b>
<b>9</b> → <b>Billing Questions: 317-865-8238</b> Visit <a href="http://www.greenwood.in.gov">www.greenwood.in.gov</a> for more info	Sanitation Base Rate \$ 11.48 ← <b>14</b>
Sewer maintenance questions? 317-888-1254	Sanitation Usage Rate \$ 32.00 ← <b>15</b>
Trash pickup questions? 800-354-1830	Late Fee \$ -
	Non-sufficient Funds Fee \$ -
	<b>Total Current Charges</b> \$ 54.45
	<b>Amount Due by 1/11/2013</b> CR <b>\$ (16.10)</b> ← <b>16</b> Payments received after due date may result in a 10% late fee

**GREENWOOD SERVING YOU**  
**Useful information for Greenwood Sanitation and trash customers.**

<b>11</b> →	Please detach and return bottom portion with payment in the return envelope provided
Greenwood Sanitation 2 N. Madison Ave Greenwood, IN 46142	Account Number: 123456 Service Address: 123 Main Street
	<b>Amount Due by 1/11/13</b> \$ (16.10) Payments received after due date may result in a 10% late fee
<input type="checkbox"/> Please check box for address correction then print corrections on reverse side	<b>MAKE CHECKS PAYABLE TO:</b>
<input type="checkbox"/> To enroll in <b>Auto Pay</b> program, check box and complete the enrollment details on reverse side	GREENWOOD SANITATION PO Box 1206 Indianapolis, IN 46206-1206 ← <b>17</b>